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## RULES AND REGULATIONS

To ensure the safety and health of all dogs and staff at Canine Kindergarten Yorktown, Inc., we require all clients to comply with the following Rules and Regulations:

**SEX:** All dogs must be spayed or neutered (unless they are under seven (7) months of age).

**VACCINATIONS AND PREVENTATIVE:** All dogs must be up to date on vaccinations. All clients must submit written verification from their veterinarian that their dogs have current Distemper, Hepatitis, Leptospirosis, Parainfluenza and Parvo Virus (DHLPP), Rabies, and Bordetella (Kennel Cough) vaccinations. All dogs should also be receiving flea preventative and heartworm prevention on a monthly basis. Results of a current fecal exam are necessary to verify that none of our canine clients have intestinal parasites that may spread to other dogs. You will receive reminders when vaccinations are due. However, it is your responsibility to provide on-going verification of current vaccinations.

**HEALTH:** All dogs must be in good health to attend daycare. All clients will need to certify that their dogs are in good health and have been free from any condition that could potentially jeopardize other canine clients. Dogs that have been ill with a communicable condition in the last 30 days will require written veterinary certification of health to be admitted or readmitted. If, at any time during our care, it becomes evident that your dog is ill, you will be notified and expected to pick-up the dog immediately. If, at any time during our care, it becomes evident a dog has fleas or ticks, treatment will be applied and charged to the client at the minimum rate of \$30.00. All dogs will be examined for signs of fleas and ticks at check in and will not be admitted to daycare if fleas or signs of fleas or ticks are discovered. The "spot check" is not a foolproof process; therefore, Canine Kindergarten Yorktown, Inc. requires a flea and tick preventative for incoming dogs, excluding flea/tick collars. In addition, to minimize the possibility of communicating illness or disease, we do not accept dogs that have been at another daycare or boarding facility within a one week period (except for certain approved daycares; ask Canine Kindergarten Yorktown, Inc. for more details).

**LEASHES AND COLLARS:** Quick release collars with nametags are required. All dogs must enter and exit the facility on leash. Retractable leashes are not allowed.

**FOOD:** All food brought to Canine Kindergarten Yorktown, Inc. must be stored in an airtight container and labeled with the dog's and owner's names.

**BEHAVIOR:** All dogs must pass the Canine Kindergarten Yorktown, Inc. Behavior Evaluation for enrollment in our program. All dogs must be non-aggressive and not food or toy protective. Clients will need to certify that their dogs have not harmed or shown any aggressive or threatening behavior towards

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any person or any other dogs. Please remember that your dog will be spending time with other dogs and that their safety and health is our main priority. Keep in mind, although it is supervised play, your dog still might acquire an occasional nip or scratch.

AGE: All dogs must be at least 16 weeks of age to attend daycare. Puppies may participate in daycare before they are altered, as long as it will be completed by the time they are seven (7) months old.

REGISTRATION: All dogs must have a complete, up-to-date and approved Registration Packet on file. If your dog has not attended Canine Kindergarten Yorktown, Inc. for three (3) months or more, we may require a daycare visit prior to any boarding stays.

FEES: All fees are payable at the end of each day. Cash, Checks, MasterCard, VISA and Discover are accepted. A \$30.00 fee will be applied for any returned check. Discounted packages are provided only if they are paid in advance. Discounted packages must be used by their expiration date. Pre paid packages are non-refundable.

HOURS OF OPERATION: Daycare is available Monday through Sunday from 6:45 a.m. to 7:00 p.m. Daycare ends promptly at 7:00 p.m. A late charge of \$10.00 will be applied after 7:00 p.m. No pick-ups allowed after 7:30 p.m.

RESERVATIONS AND CANCELLATIONS: Reservations are required. A daycare reservation must be cancelled at least twenty four (24) hours in advance or you will be charged for the day. Boarding reservations for non-holiday periods must be cancelled at least forty eight (48) hours in advance or you will be charged 1 day and 1 night. Boarding reservations for holiday periods must be cancelled at least 1 week in advance or you will be charged 2 days and 2 nights.

I certify that I have read the Rules and Regulations and understand, and agree, and intend on my own behalf, and on behalf of my agents, representatives, relatives, successors, and assigns, to be bound by all the terms and conditions contained in the Rules and Regulations.

Rules and Regulations are subject to change without notice.

Client Name \_\_\_\_\_

Client Signature \_\_\_\_\_

Date \_\_\_\_\_

(Version 1.0)